**WOLVISTON PARISH COUNCIL**

Draft minutes of meeting held on Tuesday 12th March 2024 in the Church Hall of St Peter’s Church, West Hartlepool Road.

**PRESENT:** Cllrs P Shepherd, T Parker, J Parker, T Boyd, H Cook, B Martin.

2 Ward Cllrs, 3 electors, S Woodhouse (Parish Clerk)

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| 675 | **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE.** None received. |
| 676 | **TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR OTHER INTERESTS.** None. |
| 677 | **ACCEPTANCE OF THE MINUTES OF THE MEETING OF THE 13TH FEBRUARY 2024.** The minutes were accepted as a true and accurate record of the meeting.  |
| 678 | **RESIDENTS BREAK.***The meeting will be adjourned for* ***15 minutes*** *to allow public participation where the public may speak on any item on the agenda.* ***Items not on the agenda will not be discussed.*** 1. Resident has received correspondence from SBC that safety report for Bradley House Farm was destroyed under their 12-month retention policy. There has been no reported contact from owners following request to contact issued by SBC. Cllr T Parker suggested contacting Historic England regarding the listed building.
2. President of Wolviston Village WI attended the meeting. Advised the building has undergone significant work in recent years but requires 4 new circuit boards and requested whether the Parish Council would contribute to the cost. Cllr P shepherd suggested that the WI submit a letter of application for the Community Fund to the maximum value of £500. To submit a letter to Clerk as application for this.

1 resident left the meeting.  |
| 679680 | **CLERK’S REPORT** – to report on actions raised at and since the previous meeting.1. POT HOLES – As per minute item 673(d) a number of pot holes in the village have been raised multiple times with SBC. Repairs have now been carried out on Lax Terrace. The entrances to the garages from Wynyard Road will be raised again.
2. APPROVAL TO APPOINT INTERNAL AUDITOR – Clerk requested authorisation to appoint internal auditor. Costing is expected to be similar to last year. Cllrs voted an approved to appoint internal auditor.

**COUNCILLORS’ REPORT** – to report on actions raised at the previous meeting.1. DISCUSSION ON SPEEDING PREVENTION – Cllr B Martin advised there has been an increase in signatures on the online petition for speeding measures in the village. It was discussed whether a raised crossing (similar to the one on Station Road) would be possible for the High Street, Ward Cllrs to make enquiries about possibility and costing options. Cllrs voted and agreed to split the plans for speeding measures into three phases.
	* 1. Phase 1: Speed cushions on Wynyard Road (around ‘Welcome to Wolviston’ sign) and Wolviston Road (entrance to village where narrows to single lane). White lines on the corner of Manor Court/Wynyard Road and Wynyard Road/High Street. Yellow lines around the black railing green.
		2. Phase 2: Pinch point on Coal Lane.
		3. Phase 3: Crossing/Raised crossing on High Street.

Ward Cllrs have raised a question on speeding measures and possible funding from SBC. Residents will be able to view the agenda/minutes of council meeting on SBC website. Clerk to place on agenda next month for Cllrs to discuss options and costing.  |
| 681 | **WARD COUNCILLORS’ REPORT**1. COUNCIL MEETING, MARCH AGENDA – Ward Cllrs confirmed that question has been submitted to Council as per previous minutes.
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| 682 | **PLANNING**. 1. **23/2241/OUT** – Land East of A19 and West of Wynyard Park – **Outline application with all matters reserved for the erection of up to 74no dwellings with associated infrastructure, access, landscaping and SuDS.**
	* 1. Parish Council have objection to planning application due to lack of facilities, additional congested traffic and impact on local wildlife. Clerk to draft response to SBC.
		2. Resident requested that copy of application was placed in notice board to improve viability to residents.
2. **24/0282/FUL** – 7 Lax Terrace, Wolviston, TS22 5LE – **Erection of a single storey rear extension and demolition of existing conservatory.** No objections.

Decisions (for information): 1. **23/2307/FUL** – 8 Wynyard Road, Wolviston, TS22 5LL – **Erection of a single storey extension to include alterations to existing rear extension** – Approved with Conditions
2. **23/2227/X** – 4 Lax Terrace, Wolviston, TS22 5LE – **Application to prune no more than 25% of the overall crown and crown lift to 2.5m of 1no Cedar tree (T1) of tree preservation order 694** – Approved with conditions
3. **23/1680/FUL** – Northern Grange Farm, Durham Road, Wolviston, TS22 5LP – **Erection of a single storey side extension** – Application Withdrawn
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| 683 | **ALLOTMENT UPDATE.** There have been 7 new plot allocations in the last 2 weeks. The Allotment Management Committee has been advised of the ongoing costing for use of the Church Hall and will make payment for time used.Water bill received for allotment winter months is higher than expected. Someone will be attending to repair any leaks and Clerk to check that there are no sewage charges included in the bill. Plot holders may now place electronic recording devices on their plots. This is providing the plot holder signs an agreement to confirm there will be no recording of any area outside of their plot and they are responsible for any theft/damage to their devices.  |
| 684 | **TO APPROVE THE ACCOUNT ITEMS.** *The Clerk will report on the Council’s financial statement and invoices to be paid. All of which were circulated to the Parish Council prior to the meeting.*1. CLERK’S SALARY (FEB) – £418.00
2. CLERK’S TAX (FEB) – £104.40
3. WAVE (WATER BILL) - £137.60

Bank balance at 29th February 2024 - £27,512.52 It was resolved by the Council that the accounts are accepted as correct.  |
| 685 | **MONTHLY DEFIBRILATOR CHECKS** – Cllr Bigerstaff not at meeting to report.  |
| 686 | **MATTERS OF INFORMATION**. *Received prior to meeting from parishioners, Councillors or the Clerk.*  |
|  | 1. BOOKING FEE FOR CHURCH HALL – Fee will be £15 per hour going forward, there will be no historic charges. Cllrs voted an approved ongoing use of the Church Hall. Fee for 2-hour use will appear on account items going forward.
2. VILLAGE WALK AROUND – Cllrs have decided to hold the walk around on Saturday 6th April 2024 at 9:30am. Cllrs to make note of any required action and forward to Clerk.
3. POND CLEARANCE – To discuss work required during village walk around.
4. SERVICE LEVEL AGREEMENT – Cllrs voted and approved ongoing service level agreement. Discussed whether to look at costings for private contractors in coming years. To be placed on Oct/Nov 2024 agenda to give sufficient time to gather alternative quotes.
5. PLANNING OBJECTIONS – Wynyard Parish Council (Stockton) have contacted with a proposal to engage a planning consultant in respect of planning applications 23/089/OUT, 23/2090/OUT and 23/2091/OUT, at a shared cost. Cllrs voted not to engage a planning consultant.
6. WAR MEMORIAL WREATHS – Clerk has raised with SBC that the wreaths placed on the war memorial have been removed without consent. Awaiting response. Ward Cllrs advised that this has happened at other sites in the SBC area.
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| 687 | **CONFIRM DATE AND TIME OF NEXT MEETING.** The next meeting will be Tuesday 9th April 2024 at 7pm |

S. Woodhouse, Parish Clerk

Date: 19th March 2024

Email: clerkwolvistonparishcouncil@gmail.com