**WOLVISTON PARISH COUNCIL**

Draft minutes of meeting held on Tuesday 13th February 2024 in the Church Hall of St Peter’s Church, West Hartlepool Road.

**Present:** Cllr P Shepherd (Chair), Cllr H Cook, Cllr T Boyd, Cllr J Parker, Cllr T Parker, Cllr B Martin, Cllr H Bigerstaff

2 Ward Councillors, 3 electors, S Woodhouse (Parish Clerk)

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| 662 | **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE.** None |
| 663 | **TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR OTHER INTERESTS.** None. |
| 664 | **ACCEPTANCE OF THE MINUTES OF THE MEETING OF THE 09th JANUARY 2024.** The minutes were accepted as a true and accurate record of the meeting.  |
| 665 | **RESIDENTS BREAK.***The meeting will be adjourned for* ***15 minutes*** *to allow public participation where the public may speak on any item on the agenda.* ***Items not on the agenda will not be discussed.***1. Resident requesting the Parish Council cut back reeds on the pond. Pond is next due to be maintained in March/April and it was agreed that enquiries could be made. Cllrs advised that there would be no work carried out which would be damaging to wildlife. To also look to remove bird house for repairs at the same time.
2. Resident raised issue of speeding in the village, particularly on the High Street going across to Sunderland Road. Ward Cllrs advised that the village plan, which will include options for traffic management, will be presented to Parish Council when received.
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| 666667 | **CLERK’S REPORT** – to report on actions raised at and since the previous meeting.1. LAX TERRACE – Clerk have raised the pot holes on Lax Terrace multiple times. On 19 January 2024, SBC advised that pot holes would be repaired within 28 days.
2. ALLOTMENTS – After deadline of 31 January 2024, reminder notices were issued. All plot holders have now either paid or resigned. Allocation of available plots to begin.
3. BRADLEY HOUSE FARM – As per last minutes, photos provided by resident after meeting were forwarded to Ward Councillors. Response from SBC was provided to Cllrs. Cllr P Shepherd has provided additional photographs to Clerk which will be forwarded to Ward Cllrs and SBC.
4. PRECEPT REQUEST – Precept request as voted and approved at previous meeting was issued to SBC on 17 January 2024. Will show on income/expenditure accounts when received.

**COUNCILLORS’ REPORT** – to report on actions raised at the previous meeting. |
| 668 | **WARD COUNCILLORS’ REPORT**1. COUNCIL MEETING – Ward Cllrs advised that questions regarding the Wynyard development and speed surveys were rejected and will be submitted again for the March meeting.

Regarding previous works carried out to church path. Cllrs requested that Ward Cllrs arrange for this to be looked at again as repair is too a poor standard. It was requested that SBC also review the tree causing damage to the churchyard wall.  |
| 669 | **PLANNING**. None |
| 670 | **ALLOTMENT UPDATE.** None |
| 671 | **TO APPROVE THE ACCOUNT ITEMS.** *The Clerk will report on the Council’s financial statement and invoices to be paid. All of which were circulated to the Parish Council prior to the meeting.*1. CLERK’S SALARY (JAN) – £417.80
2. CLERK’S TAX (JAN) – £104.60
3. STOCKTON BOROUGH COUNCIL - £2328.60
4. ACE OF SPADES GROUNDWORK - £120.00

Bank balance at 31 January 2024 - £27,344.42It was resolved by the Council that the accounts are accepted as correct.  |
| 672 | **MONTHLY DEFIBRILATOR CHECKS** – Confirmed checked.  |
| 673 | **MATTERS OF INFORMATION**. *Received prior to meeting from parishioners, Councillors or the Clerk.*  |
|  | 1. BOOKING FEE FOR CHURCH HALL – Cllr T Parker to discuss charge for use of the room with Church Warden. To add to next agenda.
2. TREES BEHIND THE PARK/LAX TERRACE – Cllr P Shepherd has received call from resident of The Park who has raised concern about the mess trees are leaving around the garages and concern about a tree falling. The trees in question are all on private property and subject to TPO orders. Clerk to contact SBC to see if possible to carry out a survey on the condition of the trees.
3. HALL FARM – Cllr B Martin had received email from a resident questioning if there was an application for planning permission at Hall Farm. Resident reported concern of possible anthrax in the soil following an outbreak years ago. None of the Cllrs present were aware of a record of anthrax. It was reiterated that no planning application has been received.
4. POT HOLES – Cllr H Cook raised a pot hole which has appeared at the entrance to the garages from Wynyard Road. Clerk to raise with SBC.
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| 674 | **CONFIRM DATE AND TIME OF NEXT MEETING.** The next meeting will be held on Tuesday 12th March 2024 at 7pm.  |

S. Woodhouse, Parish Clerk

Date: 18th February 2024

Email: clerkwolvistonparishcouncil@gmail.com