**WOLVISTON PARISH COUNCIL**

Draft minutes of meeting held on Tuesday 09th January 2024 in the Church Hall of St Peter’s Church, West Hartlepool Road.

**Present:** Cllrs P Shepherd (Chair), H Cook, T Parker, B Martin.

1 Ward Councillor, 3 electors, S Woodhouse (Parish Clerk)

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| 648 | **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE.** Apologies received and accepted from Cllr T Boyd, J Parker and H Bigerstaff  |
| 649 | **TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR OTHER INTERESTS.** None received.  |
| 650 | **ACCEPTANCE OF THE MINUTES OF THE MEETING OF THE 12TH DECEMBER 2023.** The minutes were accepted as a true and accurate record of the meeting. |
| 651 | **RESIDENTS BREAK.***The meeting will be adjourned for* ***15 minutes*** *to allow public participation where the public may speak on any item on the agenda.* ***Items not on the agenda will not be discussed.***1. Resident advised may need to put up netting due to debris falling onto their property from Bradley House Farm. Clerk advised emails from SBC on 19th December 2023 stating the property was secure and recently patch repaired. It is requested that the resident provide photos of the debris so this can be forwarded to the Ward Cllrs and SBC.
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| 652653 | **CLERK’S REPORT** – to report on actions raised at and since the previous meeting.1. ALLOTMENT RENT UPDATE – At the time of the meeting, 26 plots have paid rent via BACS. A rent day will be held at the village hall on Saturday 13th January 2024.
2. EMAIL TO SBC ABOUT OWNERSHIP OF BRADLEY HOUSE FARM – The Ward Councillors have forwarded correspondence from SBC regarding health and safety reports for the property. Clerk has provided these emails to the Parish Cllrs. As per above, Clerk will forward any images received of falling debris to Ward Cllrs.
3. UPDATE ON TPOs – Clerk has received a map plotting the TPOs within Wolviston from Stockton Borough Council. A copy of this map has been provided to Councillors. Clerk noted that a planning request is still required for all works within the Wolviston Conservation Area, regardless of whether the tree has a specific TPO. A copy will be provided to residents of Lax Terrace as per previous enquiry.
4. CHARITY DONATION – A donation of £102.00 raised at the over 70s Christmas lunch has been made to Cancer Research UK. They have contacted and thanked residents for this donation.

**COUNCILLORS’ REPORT** – to report on actions raised at the previous meeting. |
| 654 | **WARD COUNCILLORS’ REPORT**1. JANUARY MEETING OF SBC – Ward Cllr confirmed that SBC Meeting of Council would take place on Wednesday 24th January 2024. Questions will be raised about the Wynyard Development and the results of the speed survey. Minutes will be available on SBC website.
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| 655 | **PLANNING**. 1. **23/2307/FUL** – 8 Wynyard Road, Wolviston – Erection of single storey side extension to include alterations to existing rear extension. No objections raised.

Decisions made (for information only): 1. **23/1773/SEC** – 14 Wynyard Road, Wolviston – Section 211 notice to lightly prune 1no Wild Cherry tree (T1), pollard/heavy prune 1no Wild Cherry tree (T2), fell 1no Ash tree (T3) and pollard/heavy prune 1no Wild Cherry tree (T4) – **APPROVED, NO TPO REQUIRED**
2. **23/1625/FUL** – 2 The Green, Wolviston – Part two storey extension to side and part first floor extension to rear – **APPROVED WITH CONDITIONS**
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| 656 | **ALLOTMENT UPDATE.** None, meetings on hold until March 2024. Rent collection as above 652(a).  |
| 657 | **TO APPROVE THE ACCOUNT ITEMS.** *The Clerk will report on the Council’s financial statement and invoices to be paid. All of which were circulated to the Parish Council prior to the meeting.*1. CLERK’S SALARY (DEC) – £418.00
2. CLERK’S TAX (DEC) – £104.40
3. INSURANCE - £265.35
4. ARRANGMENT FEE - £45.00
5. TRAINING COURSES - £20.00

Bank balance at 30th November 2023 - £27,684.67.Copy of income and expenditure sheet was provided to Councillors in advance of the meeting. It was resolved by the Council that the accounts are accepted as correct. |
| 658 | **MONTHLY DEFIBRILATOR CHECKS** – Councillor Bigerstaff had reported via email in advance of the meeting that all ok at last check.  |
| 660 | **MATTERS OF INFORMATION**. *Received prior to meeting from parishioners, Councillors or the Clerk.*  |
|  | 1. PRECEPT FOR 2024/25 – Last month, each Councillor was provided with a budget forecast for the upcoming financial year. Following discussion, it was voted and approved that a 5% increase be requested in the precept. Clerk to issue precept request to SBC.
2. CONFIRM MEETING DATES FOR THE YEAR AHEAD – Cllrs confirmed that meetings will continue to be held on the second Tuesday of each month unless pre agreed otherwise. Clerk to email to confirm booking of Church Hall for the upcoming year.
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| 661 | **CONFIRM DATE AND TIME OF NEXT MEETING.** The next meeting will be held on Tuesday 13th February 2024 at 7pm. |

S. Woodhouse, Parish Clerk

Date: 15th January 2024

Email: clerkwolvistonparishcouncil@gmail.com