**WOLVISTON PARISH COUNCIL**

Draft minutes of meeting held on Tuesday 12th December 2023 in the Church Hall of St Peter’s Church, West Hartlepool Road.

**Present:** Cllrs P Shepherd (Chair), T Parker, J Parker, H Bigerstaff, T Boyd, H Cook, B Martin. 1 Ward Councillor, 7 electors, S Woodhouse (Parish Clerk)

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| 648 | **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE.** None, all present.  |
| 649 | **TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR OTHER INTERESTS.** None received.  |
| 650 | **ACCEPTANCE OF THE MINUTES OF THE MEETING OF THE 14TH NOVEMBER 2023.** The minutes were accepted as a true and accurate record of the meeting.  |
| 651 | **RESIDENTS BREAK.***The meeting will be adjourned for* ***15 minutes*** *to allow public participation where the public may speak on any item on the agenda.* ***Items not on the agenda will not be discussed.***1. Cllr Allan Fletcher from Wynyard Parish Council attended and thanked residents for submitting their objections regarding planning application 23/0261/OUT. He stated Jomast will be due to submit a new application following the consolation and objections submitted so far. Cllr Fletcher encouraged residents to review the new application and has also been in touch with local schools regarding the development. Concerns were raised that the access on Wynyard Road will be to the whole Wynyard estate rather than just the 700 houses on the developments as residents stated contradicting information provided during the Jomast consultation evening.
2. A resident provided a copy of planning application 91/1351/P which was regarding a housing development at Wynyard in 1991. The schedule of conditions state that Wynyard Road is not considered suitable to accommodation additional traffic and no new access shall be created. Ward Cllr in attendance will raise this at January Council meeting along with speed survey data.
3. Resident raised issue with Bradley House Farm and tiles falling off roof. Cllr T Parker explained that he had spoken to SBC listed buildings officer who stated that an independence survey had received deemed the property to be safe. Cllrs requested that Clerk contact officer at SBC and request a copy of the survey. Contact details provided by Ward Cllr.
4. Resident raise parking issues on High Street, advising that an ambulance was unable to get through recently. To contact Civic Enforcement with parking issues.
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| 652653 | **CLERK’S REPORT** – to report on actions raised at and since the previous meeting.1. CONSULTATION LEAFLETS – In relation to previous resident break (item 637(c)), further information regarding the potential development of 700 homes at Wynyard was provided by Wynyard Parish Council. Leaflets regarding consultation evening were created and delivered to residents of the Parish. Clerk thanked Councillors for distributing the leaflets.
2. ALLOTMENT LETTERS – Rent letters for the 2024 year have been posted. BACS payments have already been received in advance of rent day next month.
3. OVER 70S LUNCH ­– A generous donation from P&G was received towards the Christmas Lunch. Many thanks to all those involved in the event, emails and cards have been received from residents thanking for an enjoyable afternoon. It was agreed that half the cost of the lunch would from the community fund. Receipts provided and will show on next month’s account items.
4. EMAIL TO SBC ABOUT OWNERSHIP OF BRADLEY HOUSE FARM – An email was issued to SBC regarding the ownership of Bradley House Farm (item 464(b)). Response that property has sold but Land Registry currently have 2-year backlog, evidence of pending application provided to Clerk. SBC advised they would forward request to new owners to contact the Parish Council.
5. UPDATE ON TPOs – As requested (item 637(b)), Clerk issued email to SBC requesting a list of trees within the village under TPOs. Response from planning that request can take up to 15 working days. In reference to below, resident has since also submitted planning application to prune.

**COUNCILLORS’ REPORT** – to report on actions raised at the previous meeting. |
| 654 | **WARD COUNCILLORS’ REPORT**1. RESULTS OF SPEED SURVEYS – Discussed below, item 660(e)
2. UPDATE ON ACTIVE TRAVEL FUND – The Active Travel Fund is still getting drawn up and is unlikely to be available this financial year. Ward Councillors will update one full master plan for village is received.
3. UPDATE ON CHANGE OF BIN LOCATION ON HIGH STREET – Has been placed on High Street as discussed.

Ward Councillor also wanted to advise that they are requesting a public consultation regarding the ‘Levelling Up’ funding so the community can have a say in how this is used. There is currently a ‘Trees on Tees’ initiative where residents can apply to the scheme for a tree to be planted. More information can be found online. In relation to item 637(d), the lines would not be enforceable and the data doesn’t support the need for yellow lines in this area. Ward Councillor advised there has only been 6 issues regarding parking raised to Civic Enforcement for the whole village and therefore statistics did not show there to be parking issue. Cllr encouraged residents to contact Civic Enforcement via phone or email regarding parking issues so they can get clear data.  |
| 655 | **PLANNING**. 1. **23/2227/X** – 4 Lax Terrace, Wolviston, TS22 5LE – **Application to prune no more than 25% of the overall crown and crown lift to 2.5m of 1no Cedar tree (T1) of tree preservation order 694 (00.8.5.690)** – No objections
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| 656 | **ALLOTMENT UPDATE.** Meetings resume March 2024.Cost for cutting trees along the old A19 back to boundary line. Work expense was £100. Invoice not yet received.  |
| 657 | **TO APPROVE THE ACCOUNT ITEMS.** *The Clerk will report on the Council’s financial statement and invoices to be paid. All of which were circulated to the Parish Council prior to the meeting.*1. CLERK’S SALARY (DEC) – £641.80
2. CLERK’S TAX (DEC) – £160.60
3. BRITISH LEGION - £20.00
4. WAVE - £128.94
5. STOCKTON BOROUGH COUNCIL - £54.00

Bank balance at 30th November 2023 - £29,109.59Items (a) and (b) include back payment to April 2023 to align with the NALC Local Government Services pay agreement as approved on 06th November 2023.Clerk informed Councillors that invoice had now been received for the training sessions previously agreed for the sum of £20.00 and would appear on next month’s income/expenditure spreadsheet. Parish Council insurance will be due on the 01st January 2024 by direct debit and will show on next account items.  |
| 658 | **MONTHLY DEFIBRILATOR CHECKS**. Councillor Bigerstaff reported all checked and ok.  |
| 660 | **MATTERS OF INFORMATION**. *Received prior to meeting from parishioners, Councillors or the Clerk.*  |
|  | 1. PRECEPT FOR 2024/25 – Clerk provided each Councillor with a proposed budget/precept for the 2024/25 year. Proposal for a precept increase from previous year of 3.39% which equates to £568. Councillors to review and confirm budget at January 2024 meeting for submission on 26th.
2. POND CLEARANCE – Cllr J Parker has received an email from a resident requesting all the reeds be removed from the pond. Cllrs voted and are not willing to remove them as part of the ecosystem but will continue to schedule pond maintenance to cut them back.
3. BRADLEY FARM SAFETY – Cllr P Shepherd requested of the Ward Councillors to make enquiries with SBC/Fire Brigade regarding Bradley Farm as residents in surrounding properties have advised of roof tiles falling into their gardens. Cllr Vickers confirmed he will contact fire brigade and health & safety officer regarding the issues raised.
4. OLD COAL LANE OWNERSHIP – No update from Church Commissioner.
5. ROAD SAFETY – Cllr B Martin presented data from the speed survey carried out by SBC. This data showed that there are over 31,000 traffic movements and 10% of these were in excess of the speed limit. Of this 10%, 850+ cars were over 33mph which would equate to 40,000 vehicles speeding per annum. It is expected that this data is lower than actual as the figures do not include cars entering the village from A689. Ward Cllrs are to present this information to SBC at their January meeting.
6. WYNYARD DEVELOPMENT CONSULTATION – As discussed above.
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| 661 | **CONFIRM DATE AND TIME OF NEXT MEETING.** Next meeting will be Tuesday 09th January 2024. |

S. Woodhouse, Parish Clerk

Date: 18th December 2023

Email: clerkwolvistonparishcouncil@gmail.com