**WOLVISTON PARISH COUNCIL**

Minutes of meeting held on Tuesday 14th November 2023 in the Church Hall of St Peter’s Church, West Hartlepool Road.

**Present:** Cllrs Shepherd (Chair), H Cook, J Parker, T Boyd, H Bigerstaff, T Parker. 2 Ward Councillors, 8 electorates, S. Woodhouse (Parish Clerk)

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| 634 | **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE.** Apologies received and accepted from Cllr B Martin.  |
| 635 | **TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR OTHER INTERESTS.** None. |
| 636 | **ACCEPTANCE OF THE MINUTES OF THE MEETING OF THE 17TH OCTOBER 2023.** The minutes were accepted as a true and accurate record of the meeting.  |
| 637 | **RESIDENTS BREAK.***The meeting will be adjourned for* ***15 minutes*** *to allow public participation where the public may speak on any item on the agenda.* ***Items not on the agenda will not be discussed.***1. Residents attended to ask if there were any updates on possible planning applications for Hall Farm. Cllrs confirmed that no planning applications received but if so would appear on the agendas/minutes.
2. Residents of Lax Terrace attended regarding the trees on their properties. This follows on from previous minutes where Cllrs advised they would view trees during village walk about. Residents read a statement and explained they had tried to get the two trees removed but been advised by Woodland Officer from SBC they cannot due to a preservation order. Cllr T Parker suggested that we write to SBC for confirmation of any TPOs as his understanding was that one tree was a sycamore and the other a conifer and that conifers were not covered under TPOs. The residents requested that once a response known they receive something in writing regarding this.
3. Resident in attendance regarding the Wynyard planning application for 700 new homes. Expressed concern whether people in the area are unaware that the planning application exists. Cllr P Shepherd advised that the Parish Council have submitted an objection and are in contact with Wynyard Parish Council regarding any consultation meeting. Cllr J Parker suggested that notices could be placed in other public buildings/shops in the village if agreed. Clerk advised that the development has been mentioned in agendas/minutes since May on notice board and website as well as posters. Requested that if residents had any suggestion on how to improve visability of information other than notice board and website to please forward on.
4. Resident advised they had been in touch with an Engineer of SBC regarding the placement of double yellow lines on Coal Lane and would need to look to Ward Councillors budget for funding. They had attended the meeting to ask the Ward Councillors to submit this request. The Ward Councillors advised that they have put forward a holistic plan and request a full consultation covering speeding, lines etc. Ward Councillors advised the reports and surveys regarding this plan are an ongoing discussion.
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| 638639 | **CLERK’S REPORT** – to report on actions raised at and since the previous meeting.1. LETTER TO MP – Clerk confirmed that the letter to Alex Cunningham MP was amended as per the previous minutes and issued.
2. CDALC TRAINING – Completed the precept/budget setting training and the managing meetings training. Clerk requested that Councillors provide details of any projects to be undertaken in the next financial year so that precept setting can be considered at Dec 2023 meeting.
3. DEVELOPMENT AT WYNYARD – Objections from the Parish Council have been submitted and are viewable online. Have been in contact with Councillors from Wynyard who have advised that should there be any public forum with SBC they will issue an invite to us.
4. ALLOTMENT LETTERS – The next year rent letters for allotments have all been printed and ready to go out at end of the month.
5. REMEMBRANCE SUNDAY – Payment for wreath will be due as previously agreed and will show on the next month’s accounts. Clerk would like to issue gratitude to Ms M Pearson for all her assistance and to the Church Wardens, Councillors, Dr Smith, Wolviston Primary, Brownie, Guides, Ward Councillors, Police and Stockton Borough Council for their participation in the day. Clerk also wishes to thank Councillors for taking the time to distribute leaflets regarding road closures.

**Three electors left the meeting.****COUNCILLORS’ REPORT** – to report on actions raised at the previous meeting.1. SPEED SIGNS AROUND THE VILLAGE – Cllr Bigerstaff has received some quotes for signs within the village and will circulate these for Councillors to view.
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| 640 | **WARD COUNCILLORS’ REPORT**1. RESULTS OF SPEED SURVEYS – Ward Councillors confirmed that they had received the full speed survey results this week to review. Clerk confirmed copy received from SBC and forwarded to Parish Councillors for review.
2. UPDATE ON ACTIVE TRAVEL FUND – Ongoing discussion around the scope of the active travel fund.
3. UPDATE ON CHANGE OF BIN LOCATION ON HIGH STREET – Ward Councillors in discussion with SBC about this request.

The Ward Councillors also advised they have had recent meetings with PSCOs and crime commissioner about changes which may mean that going forward, community speed watches will be able to go ahead without a PSCO present. They will also be raising the issues with trees and pot holes as discussed as part of their holistic plan. |
| 641 | **PLANNING**. Decisions made (for information): 1. **23/1051/FUL** – **23/1051/FUL** – The Gables, Wynyard Road, Wolviston, TS22 5LL – Erection of two storey extension to front and single storey extension to aide, replacement of existing dormer windows to pitched roof dormers, replacement windows/doors and roof covering with additional roof lights and application of render (demolition of existing side extension). – **APPROVED WITH CONDITIONS**
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| 642 | **ALLOTMENT UPDATE.** No update on allotments other than rent letters. Meetings now on hold until March. |
| 643 | **TO APPROVE THE ACCOUNT ITEMS.** *The Clerk will report on the Council’s financial statement and invoices to be paid. All of which were circulated to the Parish Council prior to the meeting.*1. CLERK’S SALARY (NOV) – £386.00
2. CLERK’S TAX (NOV) – £96.40
3. POND CLEARANCE - £400.00
4. NOTICE BOARD REPAIRS - £77.75

Bank balance at 31st October 2023 - £30089.74Copy of income and expenditure sheet was provided to Councillors in advance of the meeting. It was resolved by the Council that the accounts are accepted as correct.  |
| 644 | **MONTHLY DEFIBRILATOR CHECKS** – Councillor Bigerstaff confirmed monthly checks completed.  |
| 645646 | **MATTERS ARISING**1. CHRISTMAS LUNCH – Confirmation received that there will be 36 seats available in the venue. Cllr Shepherd to get menu for pre-orders and provide to Clerk who will then contact residents by the end of the week to advise of spaces and collect pre-orders.
2. CHRISTMAS TREE - Christmas tree to be delivered on either the 1st or 2nd December.
3. VILLAGE WALK ROUND – The following points were raised:
	1. Clerk to chase SBC about road sweeping due to leaves (if date can be given we can post notice asking residents to move cars to improve sweeping).
	2. Lax Terrace – pot holes have been marked for many months but have not been filled in when recent work carried out. Clerk to raise with SBC.
	3. Thistles at the road entrance to the bungalows behind the park need spraying. Clerk contact SBC previously about this and they were cut back but have grown quickly and require proper treatment.
	4. Trees behind Lax Terrace – Following correspondence from resident of Lax Terrace, they requested the Parish Council view trees that were overhanging gardens. Upon inspection, all of these trees are on privately owned land. Details discussed above with resident at the meeting.
	5. Clerk to contact SBC about trees on the green and whether they are under a TPO.

**MATTERS OF CONCERN TO COUNCILLORS**. *Received from parishioners, Councillors, or the Clerk.* 1. CAROL SERVICE– The Carol service will be held on Sunday 10th December 2023 at 10am. Cllr H Cook has volunteered to do a reading on behalf of the Parish Council.
2. BRADLEY HOUSE FARM – Cllr T Parker advised that as of the 05th November 2023, the Land Registry still listed Stockton Borough Council as legal owners of the property. Cllr T Parker suggested that the Parish Council write formally to SBC and request an update regarding ownership of the property and what steps they are taken to ensure the property is secured and safe while under their ownership. Cllr J Parker seconded this. Clerk to draft and circulate a letter to Councillor.
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| 647 | **CONFIRM DATE AND TIME OF NEXT MEETING.** The next meeting will be held on Tuesday 12th December 2023 at 7pm. |
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S. Woodhouse, Parish Clerk

Date: 21st November 2023

Email: clerkwolvistonparishcouncil@gmail.com