**WOLVISTON PARISH COUNCIL**

Minutes of meeting held on Tuesday 11th July 2023 in the Church Hall of St Peters Church, West Hartlepool Road,

**Present**: Cllrs P Shepherd (Chair), H Cook, J Parker, B Martin, H Bigerstaff, T Parker, T Boyd

M Vickers (Ward Councillor), 5 electors, S Woodhouse (Parish Clerk)

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| 595 | **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE.** None, all present. |
| 595 | **TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR OTHER INTERESTS.** Cllr Bigerstaff declared that she is a committee member of Wolviston FC and therefore would abstain from discussion and voting on item 604(a). |
| 597 | **ACCEPTANCE OF THE MINUTES OF THE MEETING OF THE 13TH JUNE 2023.** The minutes were approved as a true and accurate record of the meeting. |
| 598 | **RESIDENTS BREAK.***The meeting will be adjourned for* ***15 minutes*** *to allow public participation where the public may speak on any item on the agenda.* The following was discussed during the adjournment: 1. Ward Cllr M Vickers in attendance, he passed on apologies from Cllr D Reynard who was unable to attend. Advised that they had submitted a question to SBC regarding speeding in the village during the last Ward Councillors meeting.
2. Resident raised parking problems at The Poplars and issues with hedges causing obstructions. It was discussed that Civic Enforcement have been in attendance and placing notices on windscreens of cars parking in the area. Councillors advised that parking and hedge will be placed on next agenda to discuss.
3. Resident raised concern with traffic on High Street, this was discussed at previous meeting but resident advised that there had been a collision within the last week. Police were in attendance and towed both cars away. Clerk explained that this issue had also been raised via email by a resident who had advised that they had reported the road markings to SBC as believed that faded markings may have played part in the collision. Councillors suggested it be considered whether a ‘STOP’ sign could be placed at this point as one had been there previously. Ward Cllr M Vickers advised he will make enquiries for someone at SBC to do a site visit regarding this.
4. Resident queried whether there was an update regarding the planning issue discussed during previous meeting. Clerk confirm no update received from SBC but confirmed that the resident has receive a copy of the letter with case officer’s contact details.
5. Resident advised they had contacted Civic Enforcement at SBC who they said had stated there should be a single yellow line running along Coal Lane, but that SBC would not fund the whole project. Councillors requested information on costing of this which was unknown. Cllr P Shepherd took the contact number for Civic Enforcement.
6. Resident enquired whether Parish Council had any dealing around the purchase of land at Hall Farm as there was discussion between residents that the land had been sold to a developer. Cllr P Shepherd explained that the Parish Council would only be approached for comment if a planning application was submitted and to date there had not been one. Cllr B Martin advised she had been questioned about this by a resident that day and advised the same.
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| 599600 | **CLERK’S REPORT** – to report on actions raised at and since the previous meeting.1. CO-OPTIONS – The Clerk advised that all co-option documentation was submitted to Stockton Borough Council following the last meeting.
2. REQUEST TO JOIN SLCC AND PURCHASE READING MATERIAL - The Clerk requested approval from the Parish Council to join the SLCC at a cost of £120. This was voted and approved by Councillors.

**COUNCILLORS’ REPORT** – to report on actions raised at the previous meeting.1. REVIEW OF LETTER TO MP –
	1. Cllr Shepherd – raised a point in the letter about the elderly resident who was involved in an accident. The Wellington corner accident was not mentioned, Cllr Bigerstaff to include the incident outside of the Wellington onto the letter as this incident occurred after the letter had been drafted.
	2. Cllr T Parker and Cllr J Parker expressed that the letter was long in length and suggested that it be reduced.
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| 601 | **PLANNING**. 1. **23/1051/FUL** – The Gables, Wynyard Road, Wolviston, TS22 5LL – Erection of two storey extension to front and single storey extension to aide, replacement of existing dormer windows to pitched roof dormers, replacement windows/doors and roof covering with additional roof lights and application of render (demolition of existing side extension).
	1. Councillors remarked that this property was not within the conservation area. There were no objections to the plans. Clerk to submit Councillors comments to Stockton Borough Council

Planning decisions (for information):1. **23/0708/FUL ­**– 16 Manor Close, Wolviston – **Approved with Conditions** - Erection of a part two storey, part single storey rear extension and installation of first floor window to side.
2. **23/0060/FUL** – Land on Former Car Park of The Ship Inn, 50 High Street, Wolviston, TS22 5JX – **Approved with Conditions** – Erection of 1no dwellinghouse with attached garage to include air course heat pump and photovoltaic panels together with associated landscaping, boundary treatment, car parking and widening of existing entrance. Erection of detached summer house and shed.
	1. Cllr T Parker queried whether the *‘widening of existing entrance’* included increasing the length of the dropped kerb. Clerk to provide Cllr T Parker with a copy of the approved plans to view.
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| 602 | **ALLOTMENT UPDATE.** 1. BEST KEPT ALLOTMENT – Judging has taken place and winners to be posted on allotment notice boards.
2. OVERHANGING TREES – Cllr T Parker advised he had met with arborist from SBC who has logged two trees overhanging the allotment boundary which were considered to pose a danger and would be cut back.
3. WATER BOX REPAIRS – Repairs have been carried out to six water boxes on site at a cost of £15. 70. Cheque signed in accordance with bank mandate as payment.
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| 603 | **TO APPROVE THE ACCOUNT ITEMS.** *The Clerk will report on the Council’s financial statement and invoices to be paid. All of which were circulated to the Parish Council prior to the meeting.*1. CLERK’S SALARY (JUL) - £379.00
2. CLERK’S TAX (JUL) – £94.60
3. LAPTOP – £265.00
4. JP LANDSCAPE (POND WORK) - £400.00
5. SERVICE CHARGE - £18.00

Bank balance at 30th June 2023 - £38,062.00Copy of income and expenditure sheet was provided to Councillors in advance of the meeting. It was resolved by the Council that the accounts are accepted as correct. |
| 603 | **MONTHLY DEFIBRILATOR CHECKS** – Cllr H Bigerstaff reported that the pads in the defibrillator have been replaced with the newly ordered ones.  |
| 604 | **MATTERS ARISING**1. CHANGE OF USE GRANT REQUEST FOR WOLVISTON FC – Councillors had received, in advance of the meeting, a request from Wolviston FC to change the intended use of their grant award. Cllr T Parker advised the electors present that the funding for the grant has not come from the precept. Cllrs voted regarding the change of use, voted in favour and passed. As above, Cllr H Bigerstaff abstained from voting.
2. REMEMBRANCE SUNDAY - Cllr P Shepherd has spoken to representatives from the Church who have advised that they will order the wreath and organise the precession. Cllr T Boyd will make enquiries to find someone to play the last post on the day. Cllr P Shepherd has spoken to The Wellington Inn regarding tea/coffee after and event and will arrange closer to the time.
3. CHRISTMAS LUNCH – Cllr P Shepherd has spoken to the landlord of The Wellington Inn and will arrange closer to the time.
4. SPEED SIGNS AROUND THE VILLAGE – Cllr B Martin and Cllr H Bigerstaff enquired about the possibility of placing signs in the village. Councillors were not able to discuss and the matter will be placed on next agenda.
5. BENCHES BEHIND BUS STOP - At previous meeting, the Parish Council had agreed to repaint these benches. Cllr J Parker has advised that the benches are covered by bushes and rarely used as there are many within a close radius. It was requested that it be confirmed on the asset register whether these benches are owned by the Parish Council or maintained by them so a decision can be made on next step. To be discussed at next meeting.
6. NOTICE BOARD – The notice board has rotted at the back and legs. Councillors were discussing whether the notice board could be repaired or whether it should be replaced. Cllr P Shepherd advised will look into costing and to be placed onto agenda for next meeting.
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| 605606 | **MATTERS OF CONCERN TO COUNCILLORS**. *Received from parishioners, Councillors, or the Clerk.* 1. GRASS ON WYNYARD ROAD - It had been raised in the previous meeting that Cllr J Parker was advised by SBC workers that the grass along the verges on Wynyard Road would not be cut as it had been deemed unsafe to work. Clerk read correspondence from SBC which had been forwarded by a resident explaining that the grass would be cut twice a year under SBC’s rural grass cutting plan. Councillors requested that Clerk contact SBC regarding this and advise the land is within the Village and expected to be covered under the Service Level Agreement. ­
2. ROAD MARKINGS ON HIGH STREET - Discussed above as raised during residents break.
3. BRADLEY HOUSE FARM – It was requested that enquiries be made with SBC regarding sale of the property and whether there were any arrangements regarding length of time for work.
4. MOBILE PATROLS – Several residents have raised to Councillors about vandalism on Mill Lane and enquired whether mobile patrols are still in place. Councillors voted and approved that Cllr P Shepherd can arrange mobile patrols as required until next meeting in September and item to be placed on next agenda.
5. OVERGROWN HEDGES - Prices received of £350 and £400 to cut back overgrown vegetation around Coal Lane and entrance to tunnel under A689. View is that clearing each location will deter group meetings and anti-social behaviour in those areas. Cllrs voted and approved the charge of £350 to clear around tunnel.

**CONFIRM DATE AND TIME OF NEXT MEETING.** The next meeting is Tuesday 12th September 2023 at 7pm.  |

S. Woodhouse, Parish Clerk

Date: 17th July 2023

Email: clerkwolvistonparishcouncil@gmail.com