**WOLVISTON PARISH COUNCIL**

**A meeting will be held on Tuesday 13th June 2023 at 7pm in the Church Hall of St Peter’s Church, West Hartlepool Road.**

**Members of the public are warmly welcome.**

**A G E N D A**

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| 579 | **TO RECEIVE AND APPROVE APOLOGIES FOR ABSENCE.** |
| 583 | **TO RECEIVE DECLARATIONS OF DISCLOSABLE PECUNIARY OR OTHER INTERESTS.** |
| 584 | **ACCEPTANCE OF THE MINUTES OF THE MEETING OF THE 09th MAY 2023.** |
| 585 | **RESIDENTS BREAK.**  *The meeting will be adjourned for* ***15 minutes*** *to allow public participation where the public may speak on any item on the agenda.*   1. CO-OPTION – Councillors to vote on co-option for vacant Parish Council seats. |
| 586  587 | **CLERK’S REPORT** – to report on actions raised at and since the previous meeting.   1. VAT RECLAIM 2. INTERNAL/EXTERNAL AUDIT 3. PUBLIC RIGHTS TO INSPECT ACCOUNTS NOTICE 4. ACCEPTANCE OF OFFICE/DECLARATION OF INTEREST FORMS 5. DIRECT DEBIT MANDATES 6. POSTERS ON NOTICE BOARD   **COUNCILLORS’ REPORT** – to report on actions raised at the previous meeting.   1. POND CLEARANCE – To confirm if taken place/date arranged for work to be carried out. Invoice to be provided. |
| 588 | **PLANNING**. None received. |
| 589 | **ALLOTMENT UPDATE.** |
| 590 | **TO APPROVE THE ACCOUNT ITEMS.** *The Clerk will report on the Council’s financial statement and invoices to be paid. All of which were circulated to the Parish Council prior to the meeting.*   1. CLERK’S SALARY (MAY) - £379.00 2. CLERK’S TAX (MAY) - £94.60 3. CLERK’S SALARY (JUNE) - £378.80 4. CLERK’S TAX (JUNE) – £94.80 5. SERVICE LEVEL AGREEMENT – £1900.67 6. INTERNAL AUDIT FEE - £50.00 7. SKIP HIRE ­- £280.00 8. WAVE - £234.36   Bank balance at 31st May 2023 – £39,973.56 |
| 591 | **MONTHLY DEFIBRILATOR CHECKS** – Councillor Bigerstaff to report. |
| 592 | **MATTERS ARISING**   1. REMEMBRANCE SUNDAY 2. CHRISTMAS LUNCH |
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| 593  594 | **MATTERS OF CONCERN TO COUNCILLORS**. *Received from parishioners, Councillors, or the Clerk.*   1. GRASS ON WYNYARD ROAD   **CONFIRM DATE AND TIME OF NEXT MEETING.** |

Parish Clerk. 06th June 2023

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